



2024-2025 Request for Proposal
April 8, 2024

Children's Trust Fund of Alabama

Alabama Department of Child Abuse and Neglect Prevention



Welcome!

1. Please type your name and organization in the chat box.
2. Place all lines on mute.
3. The webinar is being recorded.
4. Slides will be available.

Opening Remarks



Sallye Longshore, Director



Who we are?



Our Mission

The Alabama Department of Child Abuse and Neglect Prevention secures resources to fund evidence-based community programs committed to the prevention of child maltreatment. We advocate for children and the strengthening of families.

<https://ctf.alabama.gov/>

Timeline



RFP Released – March 20, 2024

Grant Application Available – April 1, 2024

Grant Application Closes – May 17 @ 5:00 PM CST

Board Review – August 27-28, 2024

Grant Notification – August 30, 2024

No Late Applications will be accepted!

Link to grant portal: <https://ctf.alabama.gov/grants/>

Introduction



- Eligible applicants for ADCANP grants are local or statewide public entities or private non-profit organizations meeting the requirements of Section 501(c)(3) of the Internal Revenue Code.
- **Organizations must submit a separate application for each program applying for funding.** The organization and the program name must not be the same.
- Grants awarded depend upon funds available, as well as review of the grant applications. **Organizations may apply for up to \$150,000 per program** for the 2024-2025 program year. Applications exceeding this amount, must provide a multi-county or statewide program and data to support the request.

Program Guidelines



ADCANP funds primary and secondary child abuse and neglect prevention programs.

- **Primary Prevention** in child abuse refers to efforts aimed at positively influencing parents/guardians/caregivers, and/or children **before abuse or neglect occurs.**

Primary Prevention Services:

- Are offered to all members of a population;
 - Are voluntary;
 - Strive to influence societal forces that impact parents and children.
- **Secondary Prevention** of child abuse and neglect refers to those supportive services targeted toward populations who are “at risk” because of their life situation. Child abuse or neglect have not taken place within these groups, but the probability that it may occur is presumed greater than in the general population.

Secondary Prevention Services:

- Target a pre-defined group of “vulnerable” individuals;
- Seek to prevent future problems by focusing on the particular stresses of parents/caregivers, and youth identified at risk (teen parents).

Program Categories



Parent Education
and Support
(pg. 26-30)

School-based and
Afterschool
(pg. 31)

Mentoring and
Non School-based
(pg. 32-33)

Home Visiting
(pg. 28)

Respite
(pg. 30)

Public Awareness
and Training
(pg. 29)

Program Requirements



Required Background Checks and DHR Central Registry

All employees and volunteers having direct contact, care/treatment, custodial responsibility with children eighteen years of age or younger, or any individual paid through the ADCANP grant award or employees utilized through cash match funds, in any capacity such as contractors, volunteers, or employees per Alabama Department of Child Abuse and Neglect Prevention (ADCANP), *The Children's Trust Fund* policy, must have a national criminal background investigation completed within 30 days upon employment and subsequently every three years. In addition, **any individual working with an ADCANP program in any capacity**, as described above is required to have a background check with results available no later than October 31, 2024. Minimum requirements include:

- National Criminal Search
- National Sex Offender Report
- Alabama Statewide Search
- Social Security

The estimated fee for a background check is \$30-\$50 per individual. A grant applicant may include funding for each required background check in the proposed budget under the line of "Background Check". **All employees as mentioned above, that have a current background clearance that will expire between October 1, 2024 - September 30, 2025, program year, must complete an updated national criminal background investigation with available results no later than October 31, 2024.**

Program Responsibilities



- Review RFP pages 12- 15. If funded, be ready!!!
- Attend Mandatory Grantee Training on November 7-8, 2024, in Gulf Shores, AL(expenses necessary to attend training may be included in budget).
- Training requirements for ADCANP funded staff. Include the following:
 - Bringing the Protective Factors Framework to Life in Your Work (one-time)
 - Mandatory Reporter Training (annually)
 - Domestic Violence Training (annually)
- Training requirements for volunteers, (one-time) include:
 - Mandatory Reporter Training
 - Domestic Violence Training
- Participate in the ADCANP state-level evaluation process.
- Acknowledge ADCANP as a source of funding in all printed or electronic materials related to the ADCANP funded program. (websites; social media)
- Publicize the income tax check-off, Children Trust Fund car tags, keepsake heirloom birth certificates and public awareness for ADCANP (i.e. April Child Abuse Prevention Month, Opioid Prevention, and Digital Safety Awareness).

Program Responsibilities



- No duplication of services.
- Maintain accepted accounting methods – Best Practices standards.
- Will not expend any ADCANP funds on the purchase of legal services.
- Notify the ADCANP Director and program staff in writing of special incidents and reports of suspected child abuse or neglect within 24 hours of event.
- Must comply with the Risk Management requirements of ADCANP when reporting unplanned incidents. (see list in RFP on page 15)
- Will not discriminate in the provision of services to any eligible applicant on the basis of race, gender, age, disability, religion or sexual orientation.
- Build public trust by following ADCANP's standards for documentation, transparency and accessibility of information concerning funding awards and expenditures.

Program Requirements



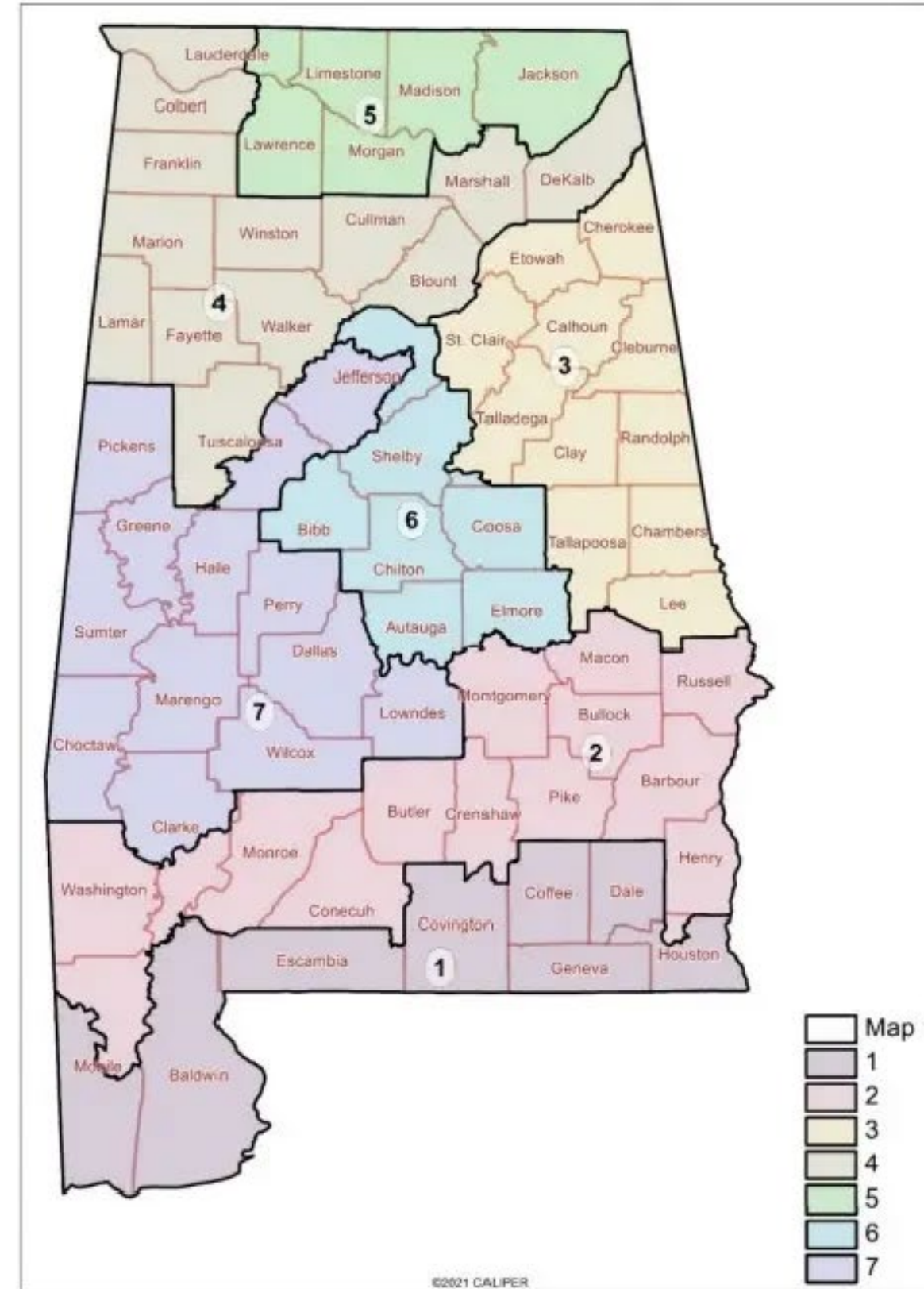
- Funds may not be used for treatment.
- Minimum requirement of 6 sessions/classes or lessons.
- Volunteers must have training component available to view by ADCANP.
- Provide 3 current support letters or MOUs.
 - MOUs required with referrals.
- If multiple counties, must demonstrate how to implement in each county or statewide, if applicable.
- ADCANP will contract with only one organization.
- Must include a list of Board of Directors.
- No person shall be discriminated against on the grounds of race, color, national origin, sex, age, disability, or sexual orientation in receipt of services funded with this grant. The program will be in compliance with the Americans with Disabilities Act of 1990.
- ADCANP encourages strong collaboration.
- No supplanting.
- See pages 17-18 for more information.

Financial Requirements



- Agencies applying for a grant must attach a copy of their current Form 990 and most recent Audit to the application. The Audit must have been completed within the last 2 years (2022 or 2023). (pg. 20)
- Ineligible Expenses (pg. 21)
- Match Requirements (pg. 22-23)
 - The organization demonstrates an ability to match, through money or in-kind services, 50 percent of the amount of any trust fund money received. Not more than 50 percent of the local match shall be in in-kind services. Note: The match requirement (50% match) is per organization and maybe all in cash.
- Budget Line items (pg. 24-25)
 - Equipment is allowable, within reason.

Congressional Districts



Grant Scoring Sheet (100 points total)

1) Organization Information/Program Management (15 points)

Organizational Chart (5)

Board of Directors (5)

Program Abstract (5)

2) Program Narrative (25 points)

Needs Assessment (5)

Purpose of the Program (5)

Implementation Plan (10)

Evidence-based Curriculum/a (5)

Use of Volunteers (if applicable)

3) Promotion of ADCANP Funded Prevention Programs (10 points)



Grant Scoring Sheet cont.

4) Evaluation/Logic Model (15 points)

Target Data: Planned numbers served (5)

Program Goals (5)

Logic Model (5)

5) Financial and Budget Information (35 points)

Budget (10)

Budget Narrative (10)

Funding Increase (if applicable)

Funding Sources (5)

Financial Reports (Audit and Form 990) (10)

=Total of 100 points

Note: Current ADCANP Grantees will be assessed on the following requirements. Failure to comply with grant stipulations and requirements may result in reduced or denial of funding. Late Financial Report(s). Late Evaluation/Data Report(s). Not adhering to corrective action plan, if needed. Non-compliance of grant stipulations, requirements, or other deficiencies from the previous program year including failure to spend all grant funds.



Resources

Protective Factors Training – Children’s Trust Fund Alliance (includes information on the Strengthening Families™ framework) <http://ctfalliance.org>

Mandatory Reporter Training - Alabama Department of Human Resources
<https://aldhr.remote-learner.net>

Prevent Child Abuse America (includes publications and research reports). Our Agency serves as the Alabama state chapter. <http://www.preventchildabuse.org>

Child Welfare Information Gateway (includes a wide range of resources and information regarding child abuse and neglect prevention and state data) <http://www.childwelfare.gov>

FRIENDS National Center for Community-Based Child Abuse Prevention (CBCAP) (includes information and resources in primary child abuse prevention) <http://www.friendsnrc.org>

DHR Central Registry- CA/N Central Registry
<https://dhr.alabama.gov/child-protective-services/central-registry-clearance/>

National Council of Nonprofits (includes information on best practices)
<https://www.councilofnonprofits.org/>

Please refer to the Department’s website at: www.ctf.alabama.gov for additional information under Resources.



Questions



Contact Information



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Thank You!



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